

Application Form for Undergraduate Student Exchange Programme 2012 (Semester 1)

Notes to applicants

1. Please complete this form in English BLOCK LETTERS.
2. Please attach the following documents when submitting the application form:
 - a. Original academic transcript;
 - b. Mainland Students: A copy of Mainland ID Card and Entry Permit for Travelling to & from Hong Kong & Macau (港澳通行証副本);
Taiwan Students: A copy of Taiwan ID Card and a certified copy of Taiwan Census Paper (戶政事務所認證的戶籍謄本);
 - c. A copy of your insurance policy covering your period of study in HKIEd (Eg. Late August 2012 – December 2012);
 - d. Financial documents from bank verifying a saving of no less than HK\$20,000. If the applicant is not the bank account owner, please submit a declaration written by the bank account holder to show that the applicant is financially supported;
 - e. Visa application - Please completed Visa application form "ID995A" which is available at the HKSAR Immigration Department website <http://www.immd.gov.hk/pdforms/ID995A.pdf>;
 - f. 3 passport size photos (2 inches).

Part 1 Personal Particulars

Same as printed on Mainland/ Taiwan ID card

Name in English	<input type="text"/>	<div style="border: 1px solid black; width: 150px; height: 150px; text-align: center; vertical-align: middle;">Photo</div>
Name in Chinese	<input type="text"/>	
Gender	<input type="text"/>	
Date of Birth	<input type="text"/>	
ID Card No.	<input type="text"/>	
E-mail Address	<input type="text"/>	
Language Spoken	<input type="text"/>	
Home/Correspondence Address	<input type="text"/>	
Home Phone No.	<input type="text"/>	Mobile No. <input type="text"/>
	country code area code local number	country code local number

Part 2 Information of Home Institution

Home Institution	<input type="text"/>	Year of study	<input type="text" value="e.g. Year 3"/>
Programme of study and Major	<input type="text"/>	Cumulative GPA	<input type="text"/>

Part 3 English Proficiency

Please provide details of English examination results, for example TOFEL, IELTS, CET (if any)

Name of Examination

Score

Part 4 Emergency Contact (for the whole period of your study in HKIEd)

Name

 (Chinese)

Relationship

Email Address

Mobile No.

Home phone
No.

Part 5 Other Information

Interests / Talents:

(While activities will be organized for you during your stay, you may also be invited to share your talents with the HKIEd community.)

Part 6 Nomination & Information of Home Institution (to be completed by your Home Institution representatives)

Nomination from Home Institution

On behalf of our Institution/ University, we would like to nominate the above student to participate in the exchange programme in the Hong Kong Institute of Education for 1 semester.

Approval Signature

Name

Prof./Dr/Mr/Mrs/Ms

Title

Department

Date

Part 7 Student Authorization & Declaration

- (a) I hereby declare that the information provided above is accurate and complete. It is my responsibility to inform the Greater China Affairs Office of the updates (if any) and the misrepresentation will lead to disqualification of my application for admission to the Hong Kong Institute of Education.
- (b) In addition, I authorize the Hong Kong Institute of Education to use my information provided in the admission process and other purposes in support of my study in the Hong Kong Institute of Education.
- (c) I understand it is my responsibility to meet the course requirements, if any, before I enroll in any courses at the Hong Kong Institute of Education.
- (d) I give my consent for the Hong Kong Institute of Education to release my official transcript to my home institution.

Signature of Student

Name of Student

 (Chinese)

Date

The following documents should be attached to your application. (Please ☒ as appropriate)

- ☐ Original academic transcripts/ certificates;
- ☐ **Mainland student:** A copy of Mainland ID Card and Entry Permits for Travelling to and from Hong Kong and Macau (港澳通行證副本);
OR
Taiwan student: A copy of Taiwan ID Card and certified copy of Taiwan Census Paper (戶政事務所認證的戶籍謄本);
- ☐ Bank statement or certificate of deposits from bank verifying a saving of not less than HK\$20,000. If the applicant is not the bank account holder, a supporting letter signed by the account holder has to be provided, i.e. Letter of undertaking for Student Visa Application;
- ☐ Copy of your insurance policy and Declaration of Insurance Arrangement ;
- ☐ Health Declaration;
- ☐ Original visa application form (ID995A);
- ☐ 3 passport size photos;

Please attach the following documents, if any. (Please ☒ as appropriate.)

- ☐ Copy of *TOFEL/ IELTS/ CET results /letter issued by my home institution certifying my English proficiency;
- ☐ Other supporting documents, please specify: _____.

*delete where appropriate

Completed application forms, together with the supporting documents, should be returned to your home institution's exchange programme coordinator.

For enquiries, please contact the Greater China Affairs Office of the Hong Kong Institute of Education at (852) 2948 6389 or email at gca@ied.edu.hk